



MEADOWLARK PONY CLUB

Sponsor Application

Name: _____

Mailing Address: _____

Phone number: _____

Email Address: _____

As a Sponsor of Meadowlark Pony Club, I am committed to the Club's success, and I understand that I have voting privileges at Sponsors' Meetings. I can provide suggestions to the District Commissioner (DC) for the operation and administration of the club, and I will have the right to vote for the officers of the Club and on Club Policy additions and amendments. Complete details of my responsibilities and privileges can be found in the USPC Bylaws for Registered Clubs, Article 4. The annual Sponsor fee is \$20.00 and must be paid to the Club Treasurer. I understand that my Sponsorship must be accepted by the DC before privileges are granted.

APPLICANT'S SIGNATURE: _____

DATE: _____



ARTICLE 4 SPONSORS OF RECORD

4.1 Sponsors. Sponsors of Record of the Registered Club shall include those individuals who have executed the Articles of Organization of the Club, and who have continuously paid the annual Registered Club Sponsors' fee, and other individuals who have indicated an interest in supporting the Registered Club and have paid the annual Registered Club Sponsors' fee (Sponsors). All persons becoming Sponsors must be approved by the District Commissioner and be at least 18 years of age. Sponsors may also be Corporate Members and/or hold Membership in any categories in which they meet the eligibility requirements set forth in any Resolutions, Rules, Regulations, and Policies that provides for Membership as adopted by the Board from time to time and have paid the respective dues and fees established by the Board.

(a) Responsibilities. Sponsors of Record shall be notified of all Sponsors' Meetings. Sponsors of Record shall be entitled to attend and to participate in all Sponsors' Meetings with the power to move, discuss and vote upon issues properly before such Meetings. Sponsors shall establish an annual Sponsors' fee, and payment of such fee shall be a condition of continuance as a Sponsor. Sponsors shall have the power to elect officers other than the District Commissioner or Joint District Commissioner and to recommend persons for appointment as District Commissioner or Joint District Commissioner for consideration by the Regional Supervisor. The Sponsors may provide suggestions for the operation and administration of the Club at Sponsors' Meetings and to do so effectively shall be entitled to examine (i) By-Laws of the USPC, of the Regions of the USPC, and of the USPC Registered Clubs, (ii) Policies of the USPC, (iii) records of the Sponsors' Meetings, (iv) the Sponsors' List, (v) Club financial records, (vi) District Commissioners' handbooks, and (vii) any other documents pertaining to the Club.

(b) Sponsors' Term. The term of a Sponsor shall begin on January 1 of each year (or on such date as all requirements to become a Sponsor have been satisfied) and shall end on December 31 of each year. Sponsors may be accepted at any time during the year except for (i) the thirty day period prior to the Annual Sponsors' Meeting and (ii) the period from the day notice is given of any Annual, Regular or Special meeting of Sponsors through the day such meeting concludes.

(c) Sponsors' List. The Club Secretary shall maintain a list of current Sponsors to define the Sponsors of Record for the Club.

(d) Sponsors' Fee. The amount of the Sponsors' fee shall be established annually at the Annual Sponsors' Meeting. The Sponsors' fee shall be in keeping with the economics of the local area and shall be separate from any fundraising and Members' dues.

(e) Nominating Committee. The Nominating Committee shall be elected at least 30 days before the Annual Sponsors' Meeting and shall select one of its members to serve as Chair of the Committee. The District Commissioner shall nominate the committee for election by the Sponsors. The Committee shall consist of no less than three and no more than five Sponsors of Record. The Nominating Committee shall propose a slate of Club Officers and recommendations for District Commissioner and Joint District Commissioner(s) for presentation at the Annual Sponsors' Meeting.

4.2 Sponsors' Meetings. Clubs shall have sufficient Sponsors' Meetings to enhance communication within the Club. Registered Clubs shall hold an Annual Meeting as defined herein.

(a) Protocol. Sponsors of Record with that Club, Regional Supervisors, and any USPC Executive Officer, Member of the USPC Board of Governors or USPC staff may attend any

Sponsors' Meeting. The District Commissioner, or the designated individual, shall chair the meeting. The District Commissioner, Joint District Commissioner, Club Secretary, Regional Supervisor or Vice President of Regional Administration may convene a meeting of the Sponsors.

(b) Voting. Discussion may be open to all, but only Sponsors of Record may vote. Sponsors of Record must be present to vote. Voting by proxy shall never be permitted.

(c) Quorum. A quorum for the conduct of Club business shall be a simple majority of the Sponsors of Record. The Club may permit any or all Sponsors to participate in a regular, special or annual meeting through the use of any means of communications by which all Sponsors participating may simultaneously hear, or have their words seen by, each other during the meeting. A Sponsor participating in a meeting by such means shall be deemed to be present in person at the meeting for all purposes, including constituting a quorum.

4.3 Annual Meeting. An Annual Meeting of the Sponsors shall be held in the fall of each year or by the date established by the Vice President of Regional Administration for the purpose of transacting the Club business on the agenda.

(a) Annual Meeting Notice. Notice of the Annual Meeting shall be given by the Secretary of the Club to all Sponsors of Record at least 30 days prior to the date of the meeting. A copy of the meeting agenda shall be sent with the notice.

(b) Annual Meeting Agenda. The agenda for the Annual Meeting shall include: (i) the report of the District Commissioner on activities and general financial status, (ii) presentation and approval of the proposed financial plan for the coming year, (iii) recommendations for a District Commissioner and one or more Joint District Commissioners and election of officers for the next year, based on the report of the Nominating Committee and nominations from the floor, (iv) establishment of the Sponsors Fee, (v) establishment of an activities calendar, (vi) discussion of the value of the USPC national organization and appeal for donations to the USPC annual fund, and (vii) such other issues and business that are germane to the effective operation of the Club.

(c) Annual Meeting Minutes. The Secretary shall record, prepare, sign and submit a copy of the minutes of the Annual Meeting to the Regional Supervisor, the National Office and the Vice President of Regional Administration with the annual membership renewal. The minutes shall include recommendations for District Commissioner and Joint District Commissioners and election results for Club Officers, a copy of the agenda, and all documents (e.g. plans, budgets, rosters, lists, schedules, calendars, etc.) approved by the Sponsors at the Meeting. A year-to-date Club Financial Report shall also be included in the minutes.

4.4 Regular Meetings. The District Commissioner may, from time to time, call a Sponsors' Meeting for purposes such as planning and organizing activities, discussing or resolving issues, or for any other purpose pertaining to the efficient operation of the Club. Notice of such meetings shall be given at least 15 days prior to the date of the meeting.

4.5 Special Meetings. A Special Meeting of the Club Sponsors of Record may be convened, in unusual situations, by the Joint District Commissioner, the Club Secretary, the Regional Supervisor, or the Vice President of Regional Administration. It shall be called upon the written request to the Secretary of 20% of the Club Sponsors. Notice of a Special Meeting must be given at least 15 days prior to the date of the meeting. A copy of the minutes of the Meeting shall be submitted to the Regional Supervisor, the National Office and the Vice President of Regional Administration promptly following the Meeting.

4.6 Notice of Meetings. Notice of any annual, regular or special meeting of Sponsors shall be given by written notice that is delivered either (i) personally, (ii) by first class mail to the Sponsor's address of record, (iii) by facsimile transmission to the Sponsor's facsimile number of record or (iv) by electronic mail to the Sponsor's electronic mail address of record. Any such notice shall be deemed delivered on the earliest of the day it was personally delivered, deposited in the United States mail in a sealed envelope with postage prepaid, transmitted by facsimile or sent by electronic mail, as the case may be. Any Sponsor may waive notice of any meeting. The attendance of a Sponsor at any meeting shall constitute a waiver of notice of such meeting, except where a Sponsor attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any Regular or Special Meeting need be specified in the notice or waiver of notice of such meeting.

4.7 Denial of Renewal of Sponsorship and Revocation of Existing Sponsorship. The request of any person to renew a sponsorship may be denied with or without cause, and the existing sponsorship of any Sponsor may be revoked with or without cause as follows: (i) by the District Commissioner with the advance written consent of the Regional Supervisor, (ii) by the Regional Supervisor with the advance written consent of the USPC Vice President of Regional Administration and after consultation with the District Commissioner, or (iii) by the USPC Vice President of Regional Administration after consultation with the Regional Supervisor and with the consent of the USPC Executive Committee. All decisions are subject to review by the USPC Vice President of Regional Administration.